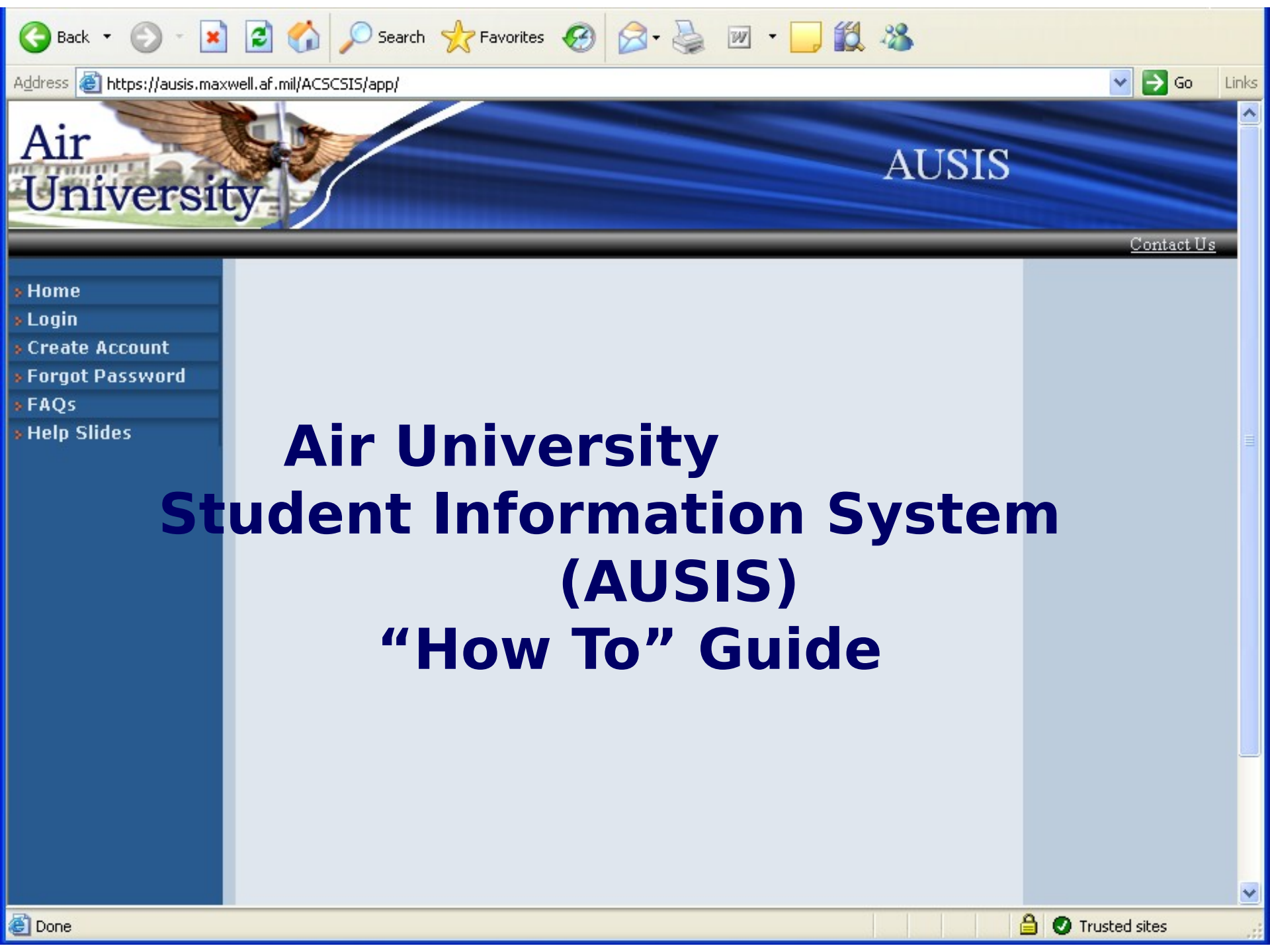
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Create Account
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Air University
Student Information System
(AUSIS)
"How To" Guide
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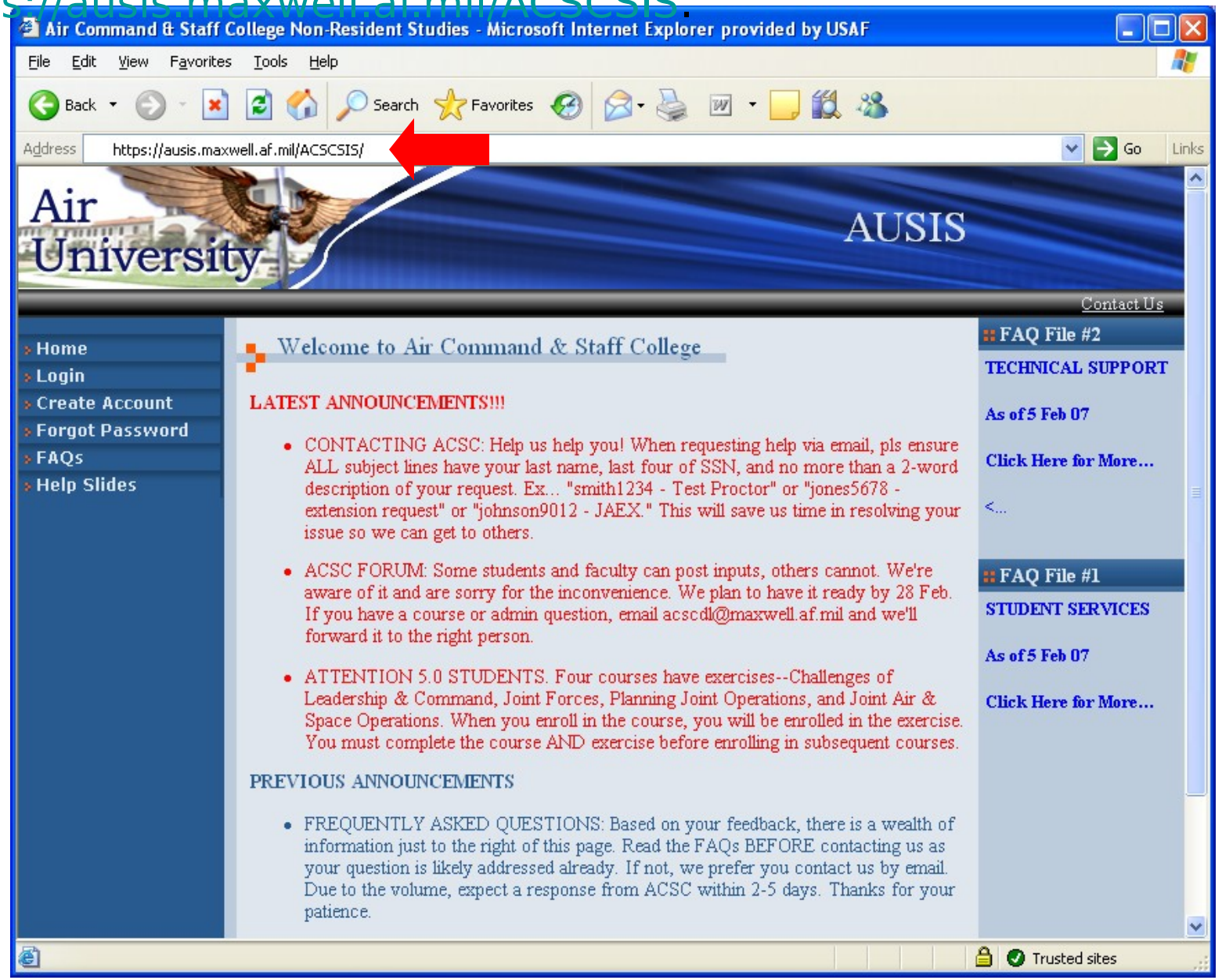
To create an account on AUSIS, go to https://ausis.maxwell.af.mil/ACSCSIS.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Welcome to Air Command & Staff College
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CONTACTING ACSC: Help us help you! When requesting help via email, pls ensure ALL subject lines have your last name, last four of SSN, and no more than a 2-word description of your request. Ex... "smith1234 - Test Proctor" or "jones5678 - extension request" or "johnson9012 - JAEX." This will save us time in resolving your issue so we can get to others.
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FREQUENTLY ASKED QUESTIONS: Based on your feedback, there is a wealth of information just to the right of this page. Read the FAQs BEFORE contacting us as your question is likely addressed already. If not, we prefer you contact us by email. Due to the volume, expect a response from ACSC within 2-5 days. Thanks for your patience.
FAQ File #2
TECHNICAL SUPPORT
As of 5 Feb 07
Click Here for More...
<...
FAQ File #1
STUDENT SERVICES
As of 5 Feb 07
Click Here for More...
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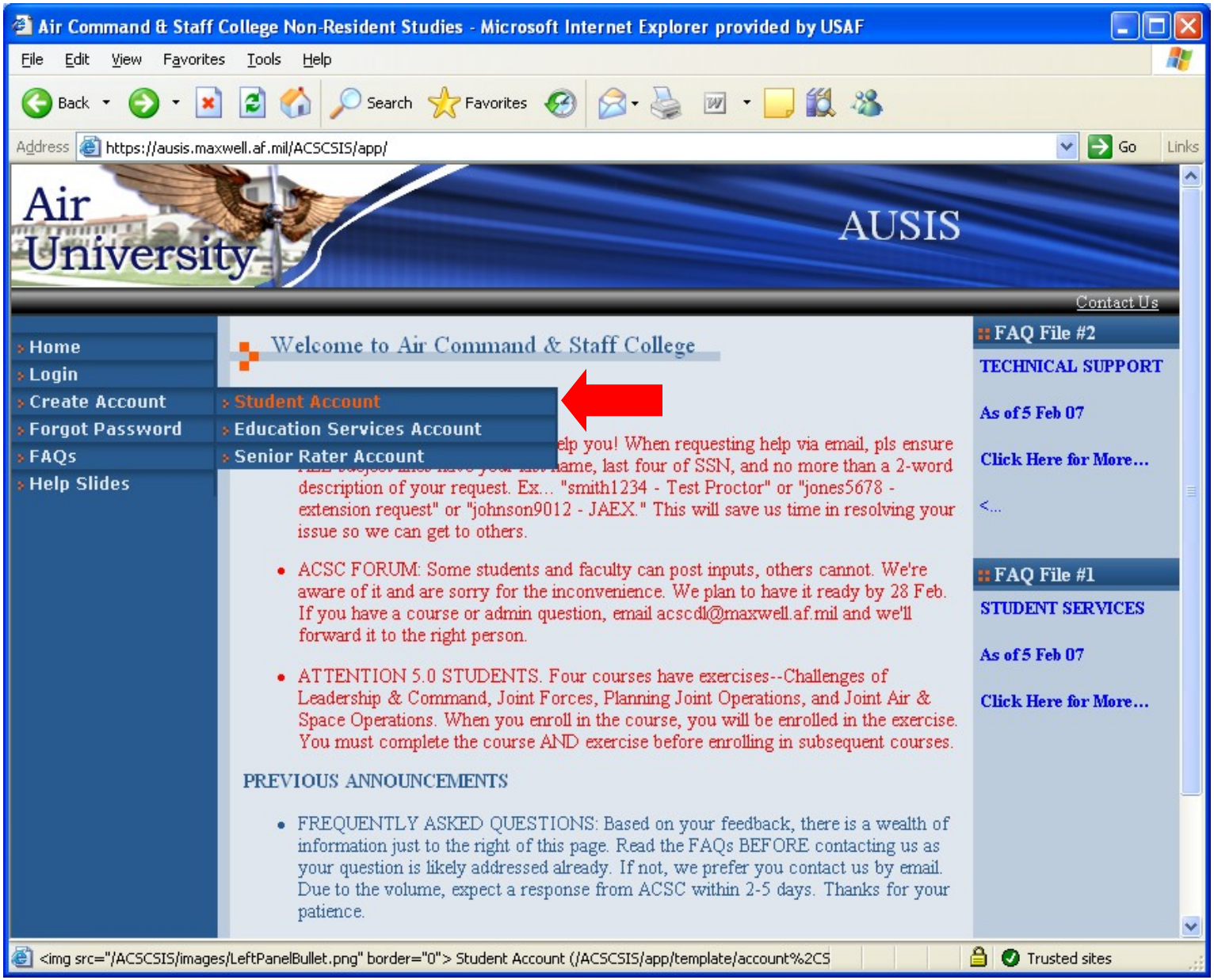
Click “Create Account”, then “Student Account”.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Go Links
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AUSIS
Contact Us
Home
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Create Account
Forgot Password
FAQs
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Student Account
Education Services Account
Senior Rater Account
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As of 5 Feb 07
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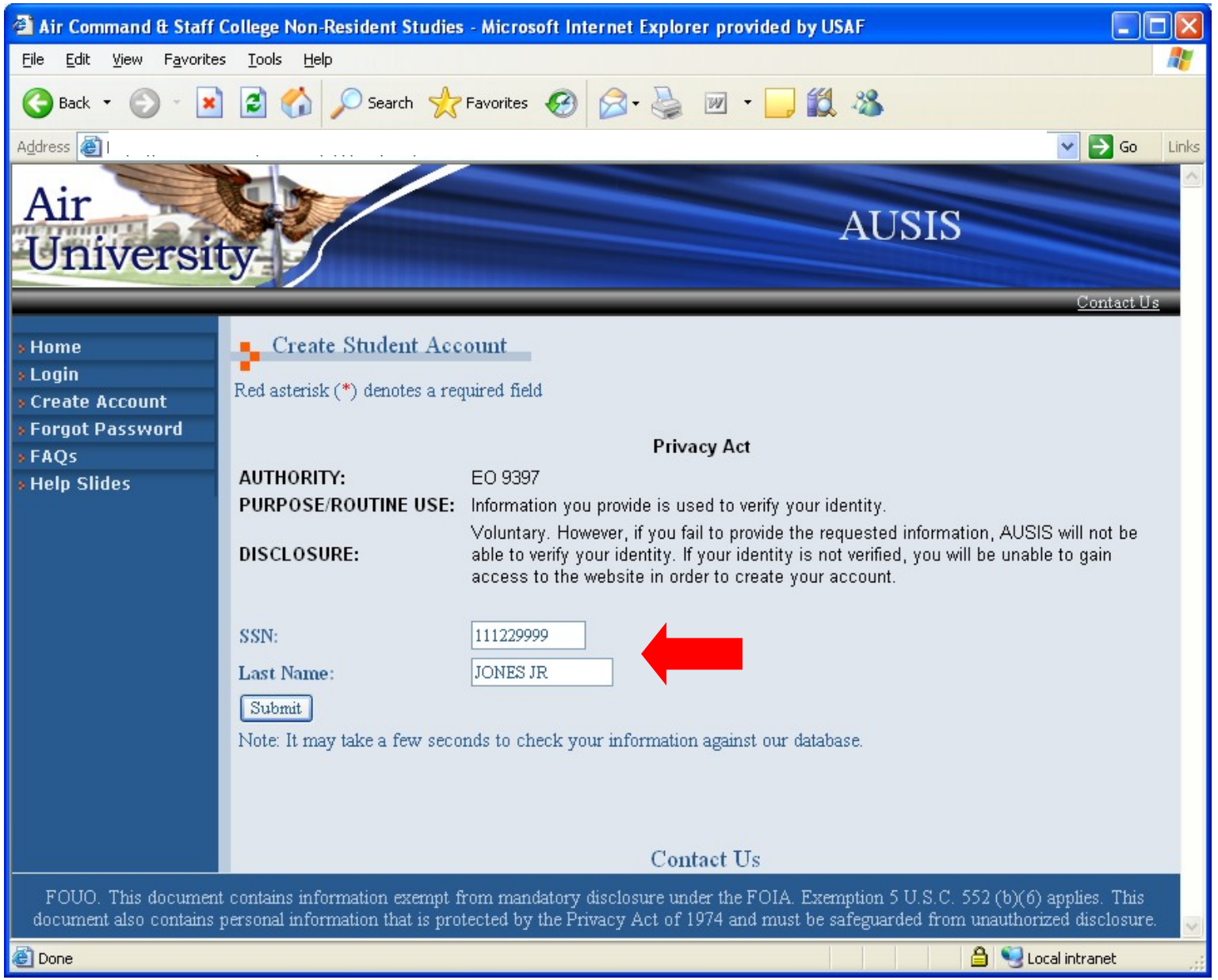
Enter your SSN and Last Name. Your last name must be entered exactly as it is stored in DEERS. Include suffixes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Red asterisk (*) denotes a required field
Privacy Act
AUTHORITY: EO 9397
PURPOSE/ROUTINE USE: Information you provide is used to verify your identity.
DISCLOSURE: Voluntary. However, if you fail to provide the requested information, AUSIS will not be able to verify your identity. If your identity is not verified, you will be unable to gain access to the website in order to create your account.
SSN: 111229999
Last Name: JONES JR
Submit
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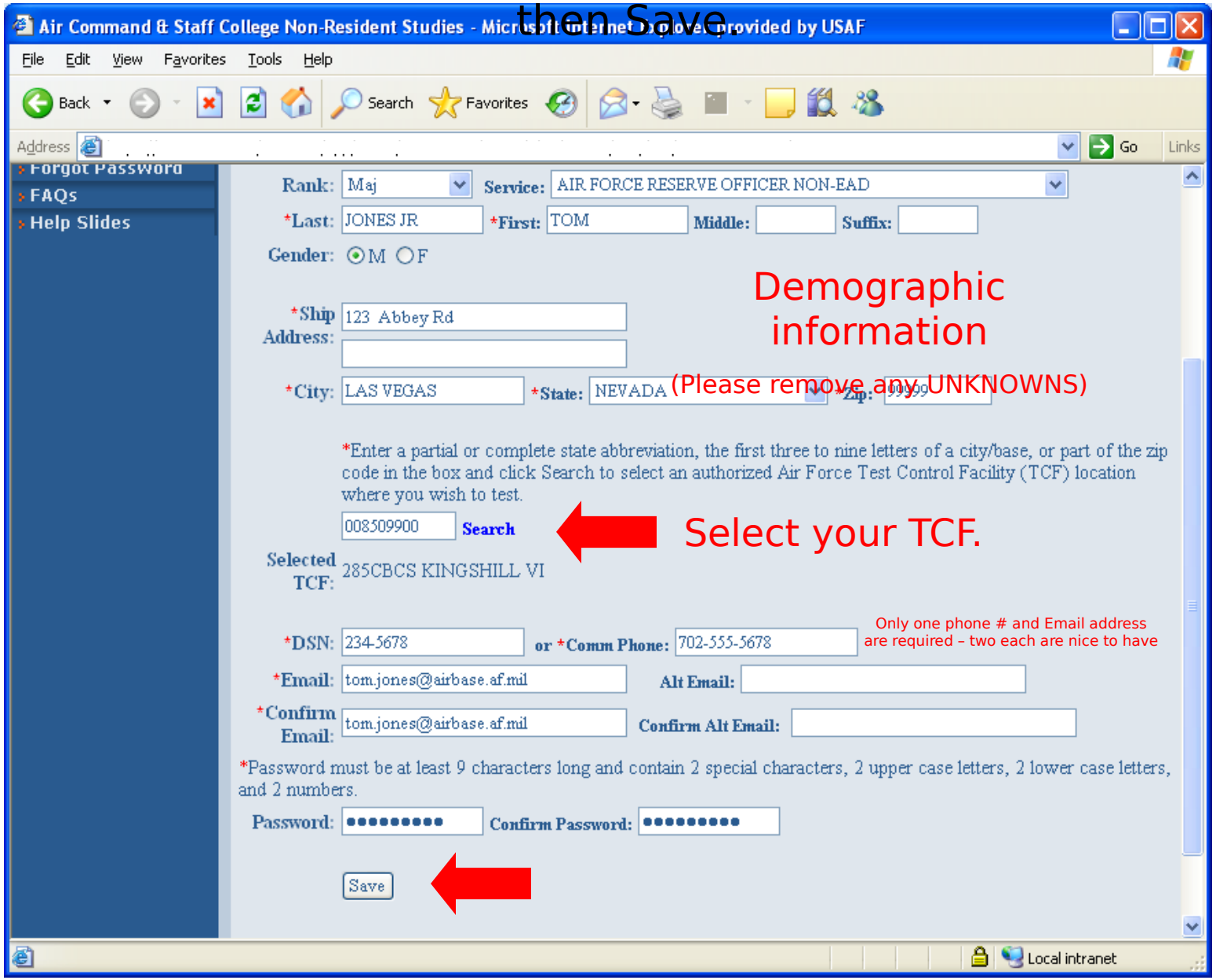
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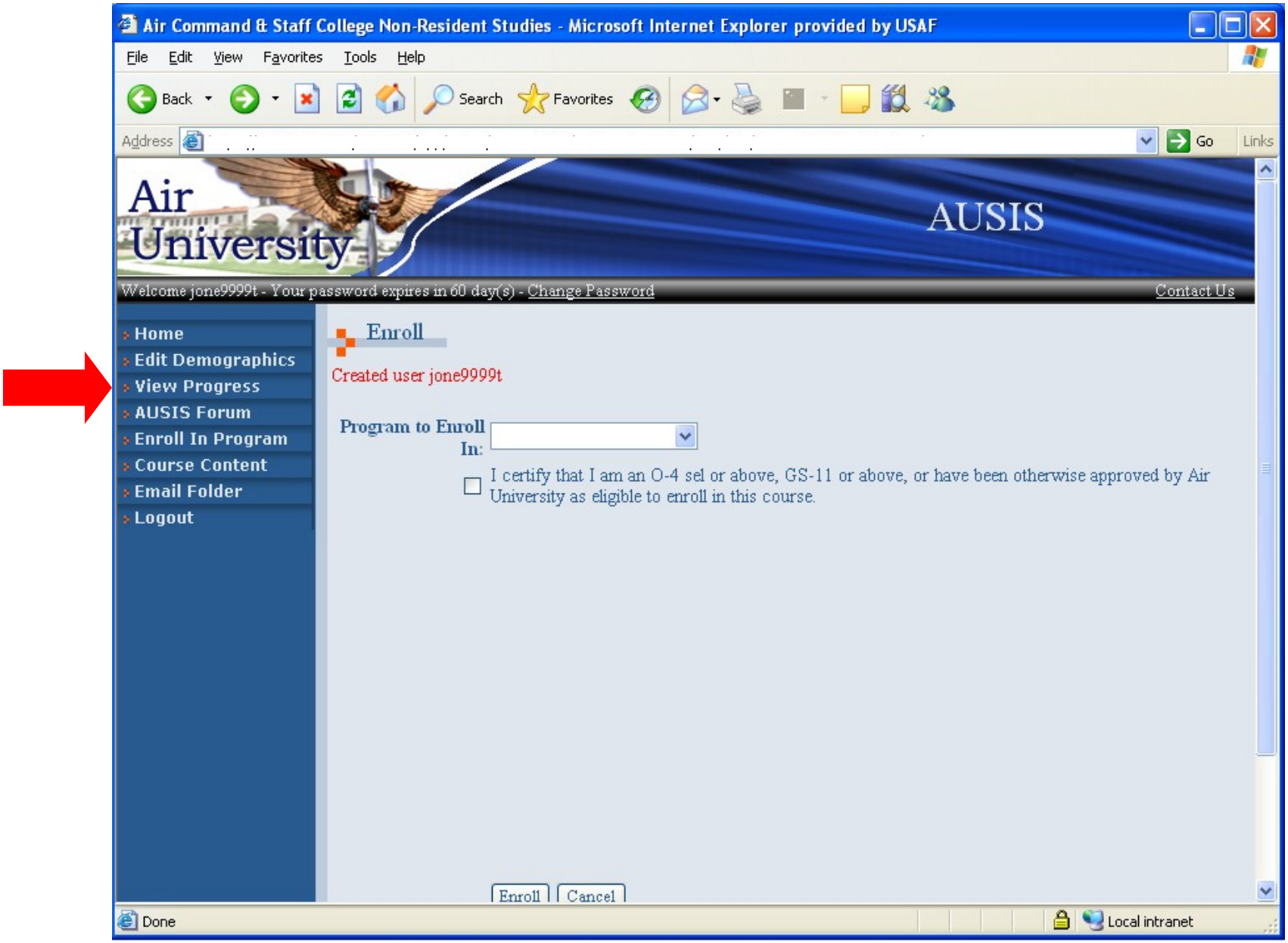
FAQs
Help Slides
Rank: Maj
Service: AIR FORCE RESERVE OFFICER NON-EAD
*Last: JONES JR
*First: TOM
Middle:
Suffix:
Gender: M F
Demographic information
(Please remove any UNKNOWNS)
*Ship Address: 123 Abbey Rd
*City: LAS VEGAS
*State: NEVADA
*Zip: 99999
*Enter a partial or complete state abbreviation, the first three to nine letters of a city/base, or part of the zip code in the box and click Search to select an authorized Air Force Test Control Facility (TCF) location where you wish to test.
008509900 Search
Select your TCF.
Selected TCF: 285CBCS KINGSHILL VI
*DSN: 234-5678
or *Comm Phone: 702-555-5678
Only one phone # and Email address are required – two each are nice to have
*Email: tom.jones@airbase.af.mil
Alt Email:
*Confirm Email: tom.jones@airbase.af.mil
Confirm Alt Email:
*Password must be at least 9 characters long and contain 2 special characters, 2 upper case letters, 2 lower case letters, and 2 numbers.
Password:
Confirm Password:
Save
Local intranet

If you're already enrolled in ACSC, click "View Progress" to view your student profile.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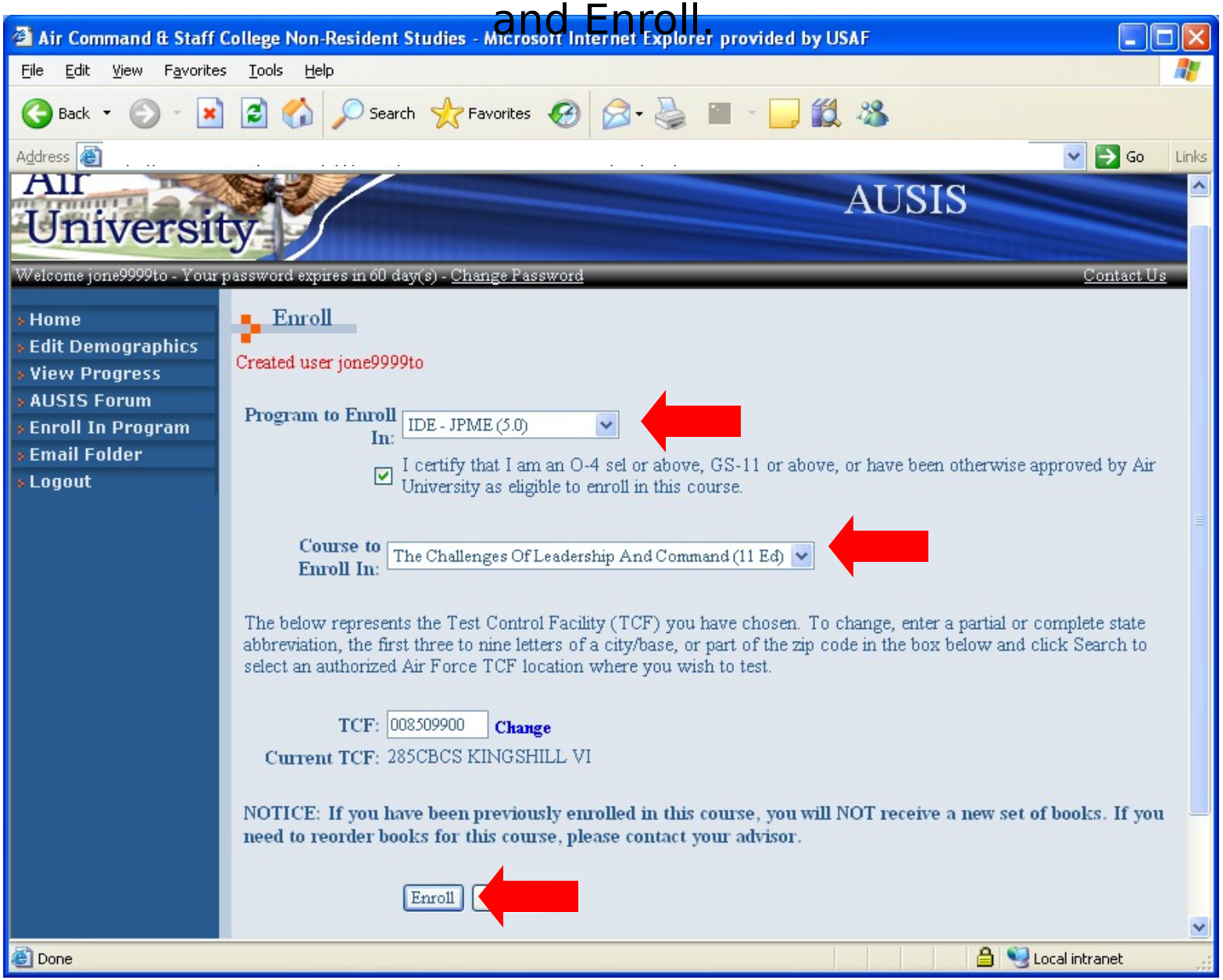
Air University
AUSIS
Welcome jone9999t - Your password expires in 60 day(s) - Change Password
Contact Us
Home
Edit Demographics
View Progress
AUSIS Forum
Enroll In Program
Course Content
Email Folder
Logout
Enroll
Created user jone9999t
Program to Enroll In:
I certify that I am an O-4 sel or above, GS-11 or above, or have been otherwise approved by Air University as eligible to enroll in this course.
Enroll
Cancel
Done
Local intranet

To enroll, select the Program (IDE-JPME 5.0) and Course (Challenges of Leadership And Command), verify your TCF, and Enroll.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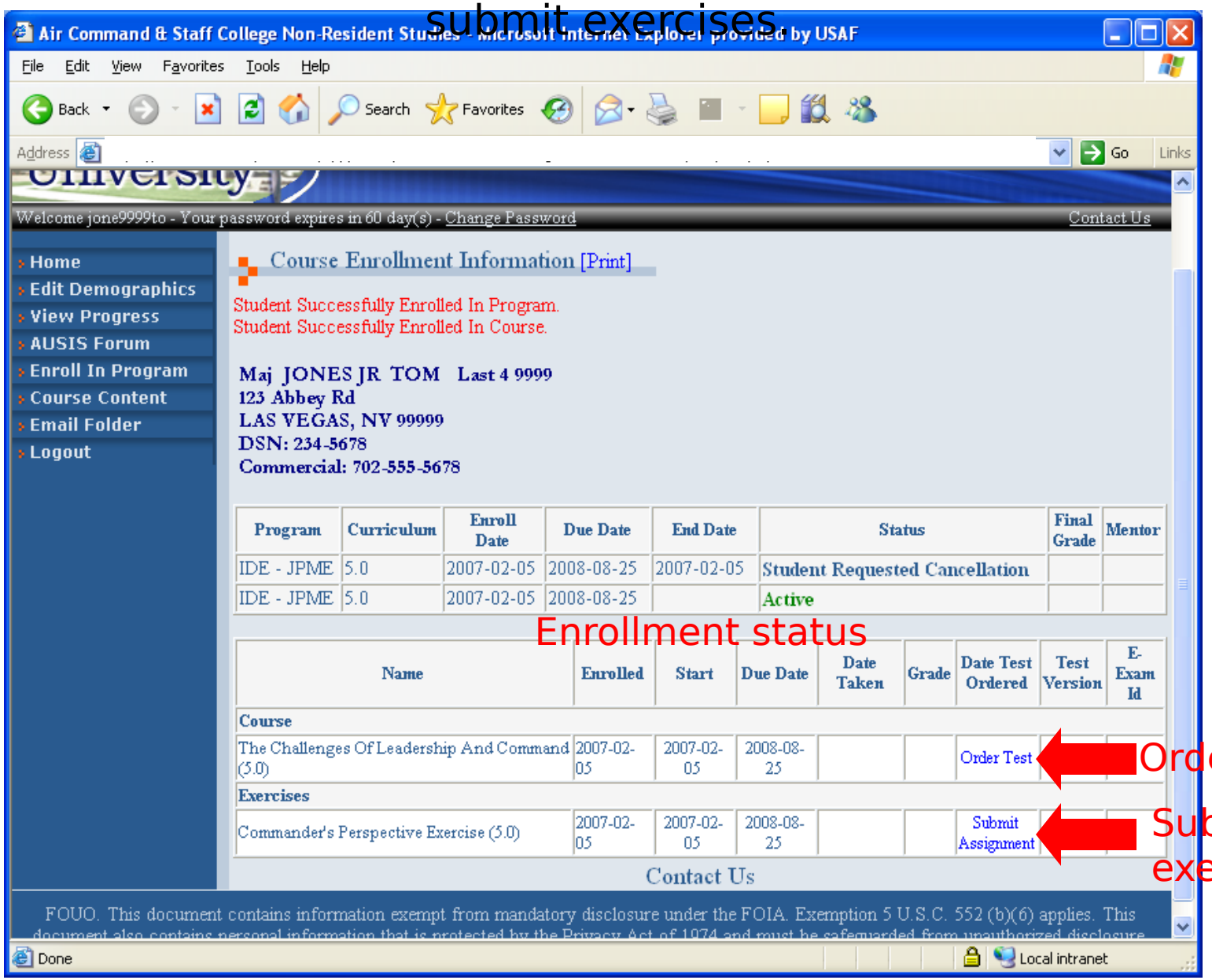
AUSIS
Welcome jone9999to - Your password expires in 60 day(s) - Change Password
Contact Us
Home
Edit Demographics
View Progress
AUSIS Forum
Enroll In Program
Email Folder
Logout
Enroll
Created user jone9999to
Program to Enroll In: IDE - JPME (5.0)
I certify that I am an O-4 sel or above, GS-11 or above, or have been otherwise approved by Air University as eligible to enroll in this course.
Course to Enroll In: The Challenges Of Leadership And Command (11 Ed)
The below represents the Test Control Facility (TCF) you have chosen. To change, enter a partial or complete state abbreviation, the first three to nine letters of a city/base, or part of the zip code in the box below and click Search to select an authorized Air Force TCF location where you wish to test.
TCF: 008509900 Change
Current TCF: 285CBCS KINGSHILL VI
NOTICE: If you have been previously enrolled in this course, you will NOT receive a new set of books. If you need to reorder books for this course, please contact your advisor.
Enroll
Done
Local intranet

The Course Enrollment Information page displays your enrollment status. This is where you order tests and submit exercises.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Contact Us
Home
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View Progress
AUSIS Forum
Enroll In Program
Course Content
Email Folder
Logout
Course Enrollment Information [Print]
Student Successfully Enrolled In Program.
Student Successfully Enrolled In Course.
Maj JONES JR TOM Last 4 9999
123 Abbey Rd
LAS VEGAS, NV 99999
DSN: 234-5678
Commercial: 702-555-5678
Program | Curriculum | Enroll Date | Due Date | End Date | Status | Final Grade | Mentor
IDE - JPME | 5.0 | 2007-02-05 | 2008-08-25 | 2007-02-05 | Student Requested Cancellation
IDE - JPME | 5.0 | 2007-02-05 | 2008-08-25 | | Active
Enrollment status
Name | Enrolled | Start | Due Date | Date Taken | Grade | Date Test Ordered | Test Version | E-Exam Id
Course
The Challenges Of Leadership And Command (5.0) | 2007-02-05 | 2007-02-05 | 2008-08-25 | Order Test
Exercises
Commander's Perspective Exercise (5.0) | 2007-02-05 | 2007-02-05 | 2008-08-25 | Submit Assignment
Order tests
Submit exercises
Contact Us
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Done
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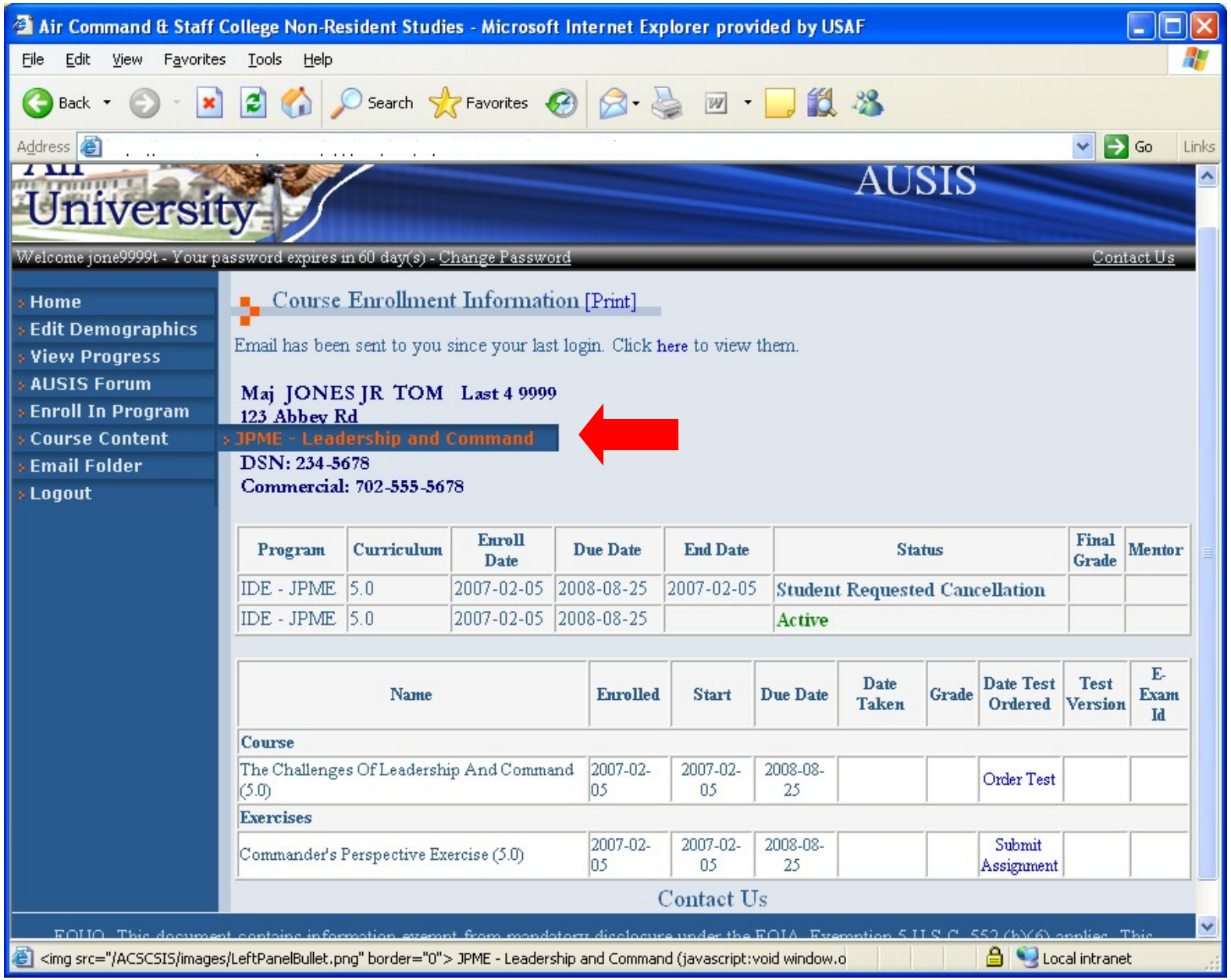
You may access your current course by clicking "Course Content", then click on the course.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Go Links
Air University
AUSIS
Welcome jone9999t - Your password expires in 60 day(s) - Change Password
Contact Us
Home
Edit Demographics
View Progress
AUSIS Forum
Enroll In Program
Course Content
Email Folder
Logout
Course Enrollment Information [Print]
Email has been sent to you since your last login. Click here to view them.
Maj JONES JR TOM Last 4 9999
123 Abbey Rd
JPME - Leadership and Command
DSN: 234-5678
Commercial: 702-555-5678
Program | Curriculum | Enroll Date | Due Date | End Date | Status | Final Grade | Mentor
IDE - JPME | 5.0 | 2007-02-05 | 2008-08-25 | 2007-02-05 | Student Requested Cancellation
IDE - JPME | 5.0 | 2007-02-05 | 2008-08-25 | | Active
Name | Enrolled | Start | Due Date | Date Taken | Grade | Date Test Ordered | Test Version | E-Exam Id
Course
The Challenges Of Leadership And Command (5.0) | 2007-02-05 | 2007-02-05 | 2008-08-25 | Order Test
Exercises
Commander's Perspective Exercise (5.0) | 2007-02-05 | 2007-02-05 | 2008-08-25 | Submit Assignment
Contact Us
<img src="/ACSCSIS/images/LeftPanelBullet.png" border="0"> JPME - Leadership and Command (javascript:void window.o
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This opens up a new window. Here you'll find all your testable course material.

ACSC/DL v5.0 The Challenges of Leadership and Command Course - Microsoft Internet Explorer provided by USAF
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Go Links
HOME : GETTING STARTED : POLICY : CONTACT US : LIBRARY : GLOSSARY
Air University
Air Command & Staff College Distance Learning
V5.0 The Challenges Of Leadership And Command
ACSC/DL V5.0 | THE CHALLENGES OF LEADERSHIP AND COMMAND
COURSE DESCRIPTION:
DESCRIPTION
OBJECTIVES
METHOD OF EVALUATION
LC-500 COURSE INTRODUCTION
LC-501 PREPARING TO LEAD
LC-502 CULTURAL LEADERSHIP: DISCOVERING GLOBAL VALUES
LC-503 MORALS, ETHICS AND ACCOUNTABILITY
LC-504 ETHICAL DECISION MAKING: RIGHT VERSUS RIGHT
The Challenges of Leadership and Command course is designed to equip field grade officers with the knowledge and tools that will assist them in today's dynamic environment. It builds upon leadership information introduced during previous Air Force professional military education experiences. Regardless of whether or not you believe leaders are born or created, the very fact that you are enrolled in this course means that you are a leader in your organization. Stop and think about that for a minute: You have the ability to affect people's performance in your organization. You have the ability to affect mission accomplishment. Leadership is not a position, it is a relationship. Therefore, it does not matter if you do not inherently possess the abilities of a great leader, you must challenge yourself to sharpen the skills you have and you must strive to become a better leader. The course further introduces students to the special leadership situation of command. Like leadership, command is based on relationships. It is also a very unique position that brings with it special responsibilities. The course will explore these responsibilities and common resources available to individuals to help meet the challenges of command.
To begin, we start with the concept that leadership can be learned and understood through study and deliberate application. Phase I of the course
Done
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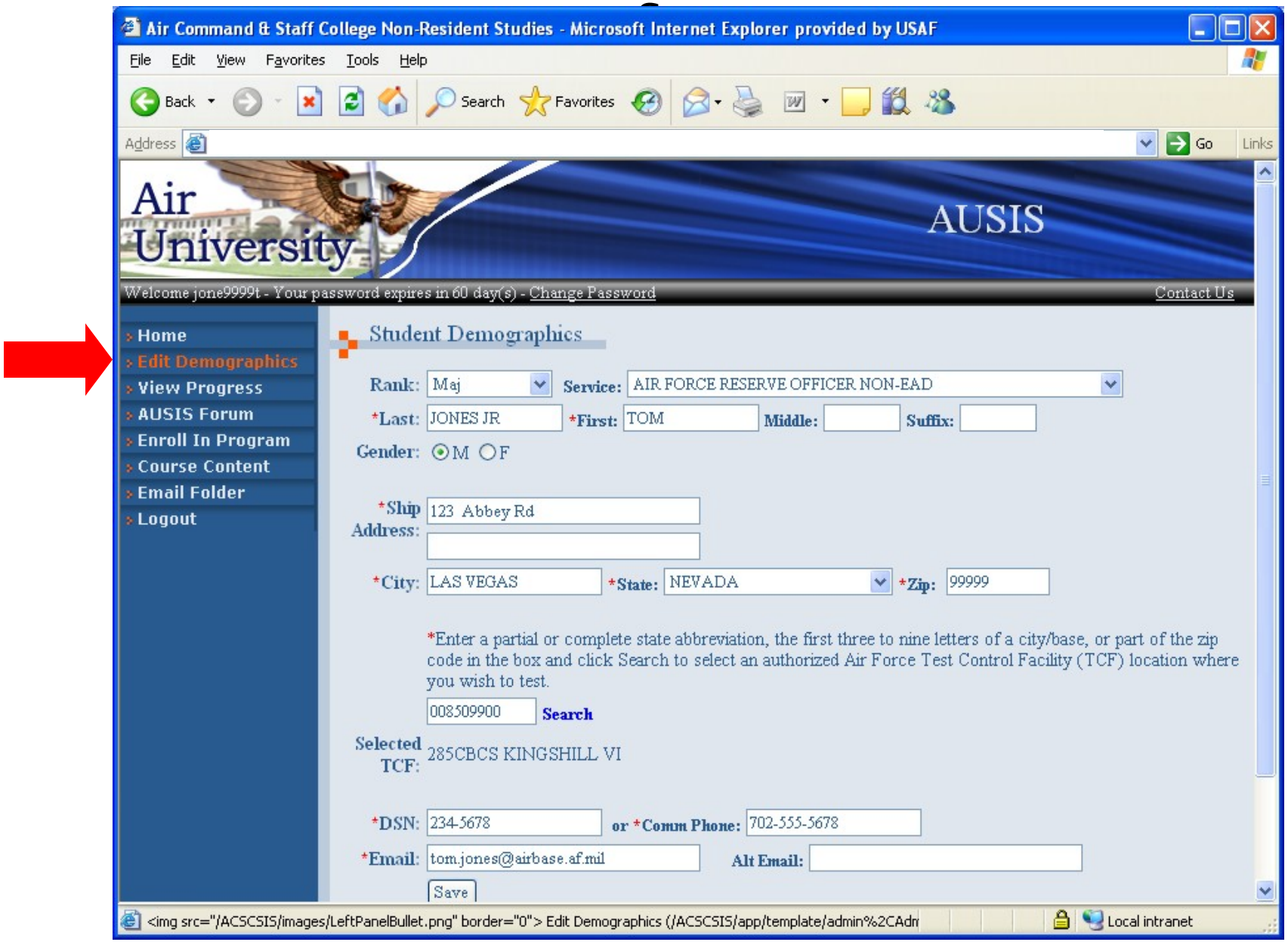
Refer to “Edit Demographics” any time you PCS, change offices, change TCF, etc. Make your changes then click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Logout
Student Demographics
Rank: Maj
Service: AIR FORCE RESERVE OFFICER NON-EAD
*Last: JONES JR
*First: TOM
Middle:
Suffix:
Gender: M F
*Ship Address: 123 Abbey Rd
*City: LAS VEGAS
*State: NEVADA
*Zip: 99999
*Enter a partial or complete state abbreviation, the first three to nine letters of a city/base, or part of the zip code in the box and click Search to select an authorized Air Force Test Control Facility (TCF) location where you wish to test.
008509900
Search
Selected TCF: 285CBCS KINGSHILL VI
*DSN: 234-5678
or *Comm Phone: 702-555-5678
*Email: tom.jones@airbase.af.mil
Alt Email:
Save
<img src="/ACSCSIS/images/LeftPanelBullet.png" border="0"> Edit Demographics (/ACSCSIS/app/template/admin%2CAdr
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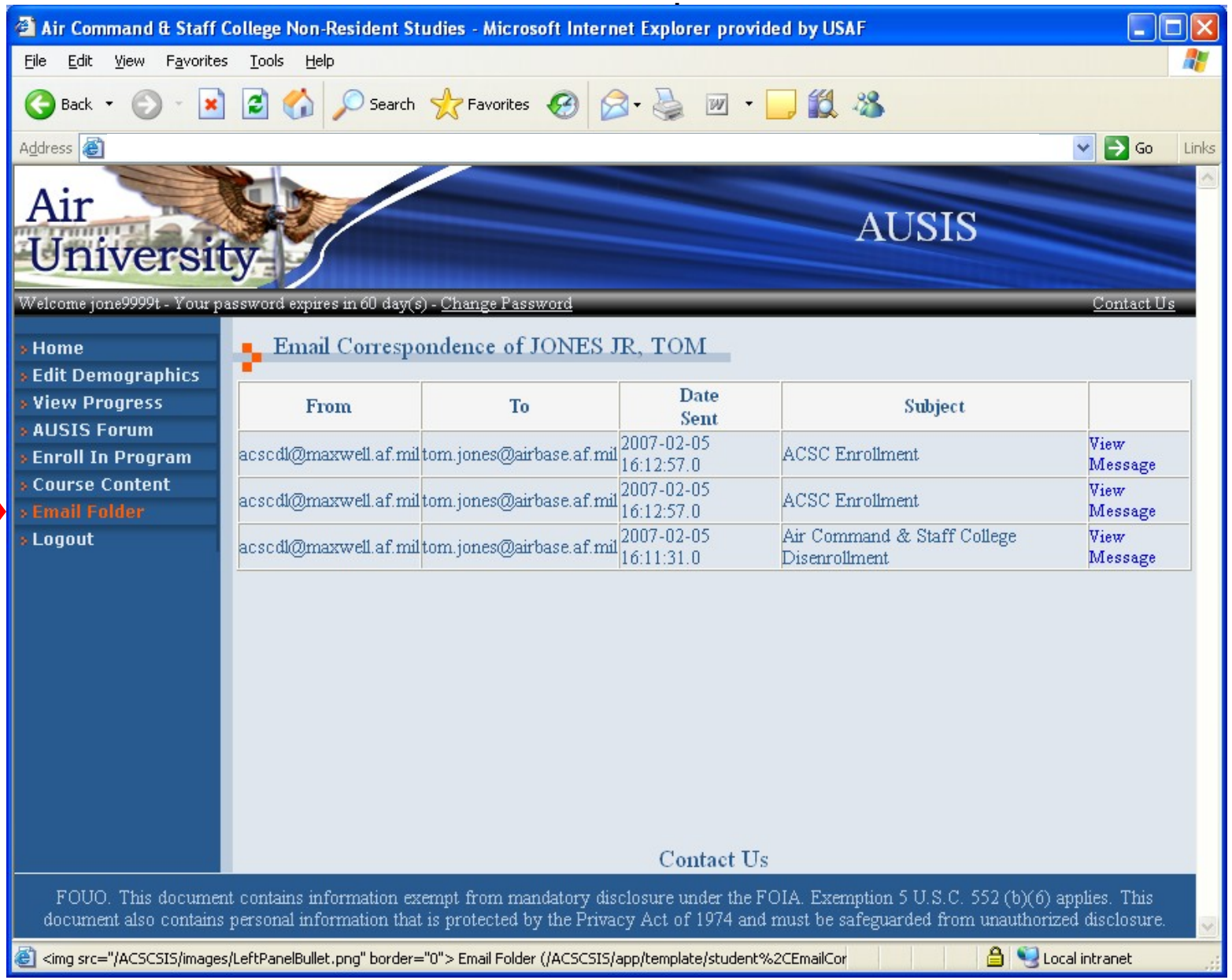
Your “Email Folder” contains a copy of all the automatic notifications sent to you regarding enrollment, test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Air University
AUSIS
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Course Content
Email Folder
Logout
Email Correspondence of JONES JR, TOM
From
To
Date Sent
Subject
acscdl@maxwell.af.mil tom.jones@airbase.af.mil 2007-02-05 16:12:57.0 ACSC Enrollment View Message
acscdl@maxwell.af.mil tom.jones@airbase.af.mil 2007-02-05 16:12:57.0 ACSC Enrollment View Message
acscdl@maxwell.af.mil tom.jones@airbase.af.mil 2007-02-05 16:11:31.0 Air Command & Staff College Disenrollment View Message
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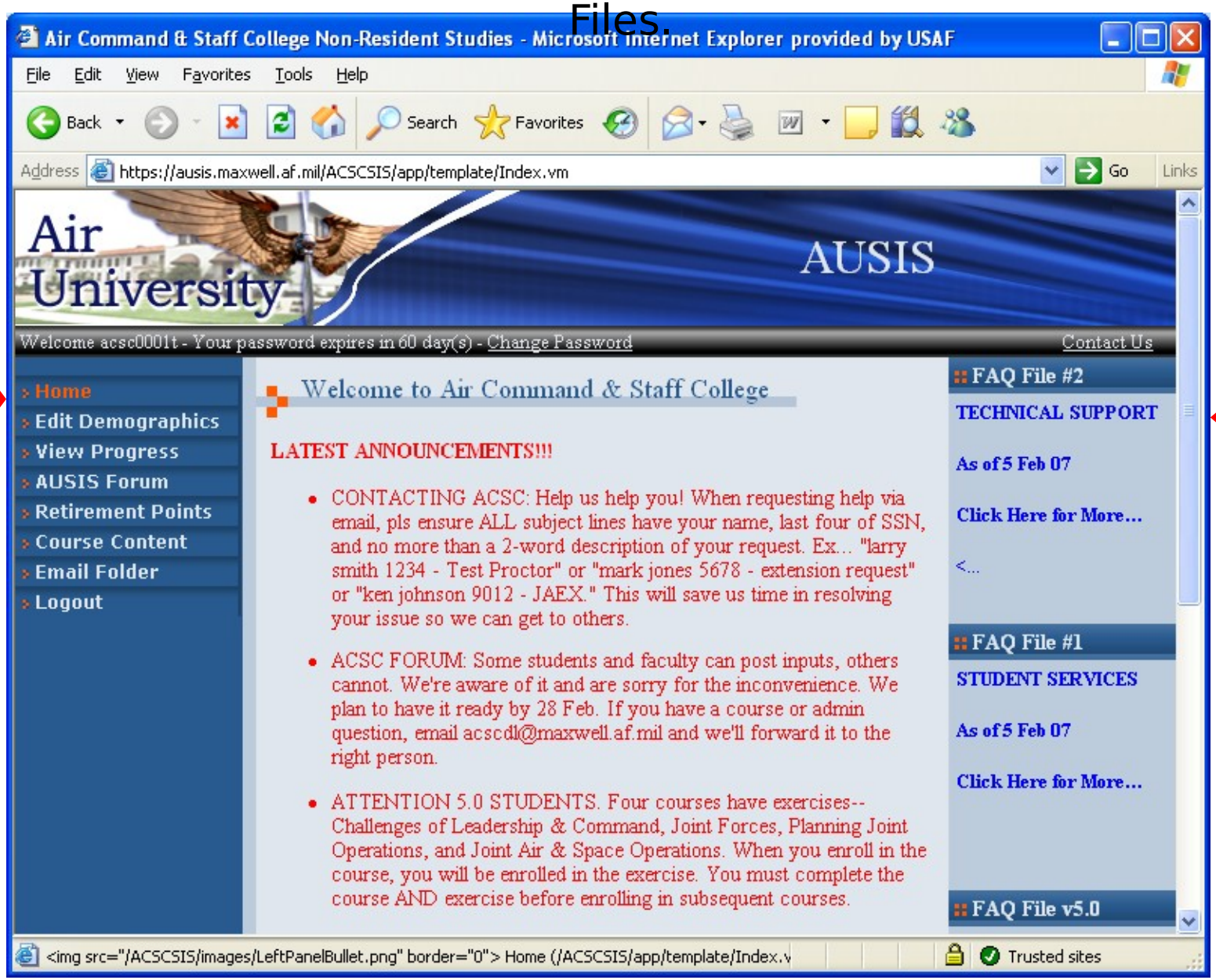
Click “Home” to see the latest announcements. Be sure to read through the Frequently Asked Questions (FAQ) Files.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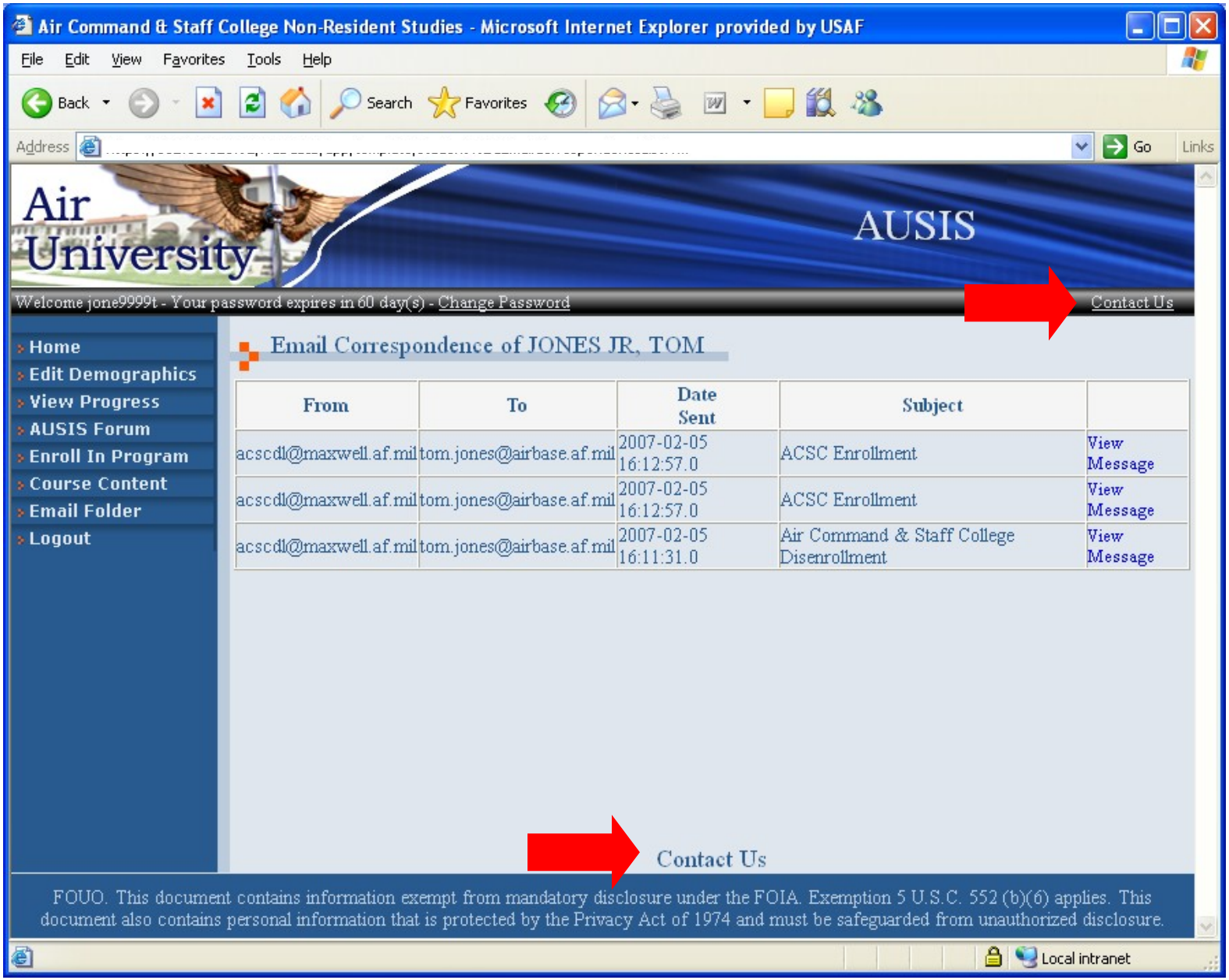
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From
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Date Sent
Subject
acscdl@maxwell.af.mil tom.jones@airbase.af.mil 2007-02-05 16:12:57.0 ACSC Enrollment View Message
acscdl@maxwell.af.mil tom.jones@airbase.af.mil 2007-02-05 16:12:57.0 ACSC Enrollment View Message
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Student Services:
acscdl@maxwell.af.mil Technical Services:
acscdl.tech@maxwell.af.mil

Phone Numbers

Toll Free: 1-800-316-7042
DSN: 493-7901
Commercial: 1-334-953-7901
Commercial Fax: 1-334-953-4003
DSN Fax: 493-4003

Mailing Address

ACSC/DL
225 Chennault Circle